

# LAKE COUNTY BOARD OF DD/DEEPWOOD

Saturday, January 28, 2017

Beacon Health Services  
9220 Mentor Ave., Mentor

## AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Reading of the Resolution from the Lake County Commissioners re-appointing Mrs. Tia Kozlovich and Ms. Joan Spring to the Lake County Board of DD/Deepwood for four (4) year terms commencing with the Annual Organizational Meeting in January 2017 and ending with the Annual Organizational Meeting in January 2021.
- 4) Administering the Oath of Office to re-appoint Board Members Tia Kozlovich and Joan Spring
- 5) Report from Ad-Hoc Nominating Committee
- 6) Election of 2017 Officers:
  - President
  - Vice President
  - Secretary
- 7) "Passing of the Gavel" to the newly elected Board President
- 8) Appointment of 2017 Board Committees:
  - Finance and Transportation
  - Personnel, Policy, Education, and Health
  - Ethics Council
  - Family Support Services Advisory Council
- 9) Establishment of Schedule for the 2017 Regular Board Meetings
- 10) Approval of Minutes:
  - a) Regular Lake County Board of DD/Deepwood Meeting Minutes – November 21, 2016
- 11) Committee Reports:
  - a) Financial Report, Donations, Volunteers  
Finance and Transportation Committee – January 28, 2016  
  
RESOLUTION #0117-01 - APPROVING PAYMENT OF BILLS,  
ACCEPTANCE OF DONATIONS AND PERSONNEL ACTIONS FOR  
NOVEMBER AND DECEMBER 2016
  - b) Personnel, Policy, Education and Health Committee – January 28, 2017

12) Correspondence

13) Superintendent's Report

14) Resolutions:

#0117-02 ADOPTING THE LAKE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES/DEEPWOOD 2017 ANNUAL PLAN AND BUDGET

#0117-03 APPROVING THE ANNUAL RENEWAL OF THE BOARD POLICY MANUAL

#0117-04 APPROVING RENEWAL OF BOARD POLICY A-1, BOARD BYLAWS

#0117-05 APPROVING RENEWAL OF BOARD POLICY C-6, ESTABLISHMENT OF CAPACITY FOR COUNTY BOARD SERVICES

#0117-06 APPROVING RENEWAL OF BOARD POLICY C-11, POST-SECONDARY CAREER ADVISING

#0117-07 AUTHORIZING NON-FEDERAL SHARE OF MEDICAID EXPENDITURES FOR 2017

**#0117-08 APPROVING PAYMENT OF THE 2017 MEMBERSHIP FEE TO THE OHIO ASSOCIATION OF COUNTY BOARDS OF DEVELOPMENTAL DISABILITIES**

**#0117-09 AWARDING CONTRACT FOR EMPLOYEE GROUP DENTAL AND SHORT TERM DISABILITY INSURANCE TO GUARDIAN INSURANCE EFFECTIVE MARCH 1, 2017 THROUGH FEBRUARY 28, 2018**

**#0117-10 RFP FOR HEISLEY RESPITE SERVICES**

15) **Public Comment**

16) **Executive Session**

17) Other

18) Adjournment

## **SUPERINTENDENT'S REPORT**

**January, 2017**

### **Community Awareness/PR Opportunities/Collaborations**

In collaboration with the United Methodist Church, Broadmoor distributed 21 baskets, including food and toys, to Broadmoor families.

On Friday, January 13<sup>th</sup>, eleven members of "Body and Soul" band from St. Bede's parish held a concert for the Recreation Department at VGC. They performed music from the 60's, 70's and 80's.

Broadening Abilities collaborated with community friends to entertain parents and guests with musical excellence during the holiday season. Larry the Sax Player and Laura the Flute Player set the tone with soft renditions of Christmas favorites. Libby Smith played acoustic guitar and sang; Habilitation 3 and Habilitation 4 recited poems and sang, while Santa made an appearance, along with Olaf, Winnie The Pooh, Mickey Mouse, and other Disney favorites.

Mel D stole the show masterly playing Christmas music on the piano. Rich Harmon and Denny Carleton rocked it to the end in Bruce Springsteen-like way. A bake sale was available during the festivities, totaling approximately \$320.00.

### **Special Events**

Broadmoor School participated in the following special events: December – (12/1) Lake Catholic field trip, (12/5) Grand River Holiday Appreciation Lunch, (12/7) Mentor Pop-up Library, (12/8) Breakfast with Santa and (12/8) Mentor Rotary Holiday Party.

The Broadmoor Bobcats played the following in December: Harvey South High Boys and the Mentor Fire Department. In January, the Bobcats will play Lake Catholic, Madison, Chardon and Perry High Schools.

The Broadening Abilities Christmas Party celebration included excellent Italian food and desserts and DJ Billy to spin our favorite tunes.

A Goodbye to 2016 Pizza Party at Broadening Abilities was a great way to anticipate a new year.

December brought in another winter wonderland as the ICF was transformed with decorations, parties and multiple visits from the one and only Santa Claus. The Adult Residence Center and the Jacklitz Continuing Development Center had their parties and they were absolutely fabulous as parents and friends commented on how festive the buildings were decorated and how wonderful the food was. The holiday parties weren't the only big events in December as numerous residents went to see the acclaimed play *Beauty and the Beast*, along with the annual Snowball Dance sponsored by the Elk's Club in Painesville. Trips to see the holiday lights in Cleveland, a quick ride on the Polar Express and trips to the Great Lakes Mall to get pictures with Santa are customary for all the residents. One lucky resident was able to go to the Cleveland Browns v San Diego Chargers game on Christmas Eve! Providing a little extra luck, they were able to see the first (and only) win of the year.

New Year's Rocking Eve took place again, where all of ARC came to the party to enjoy the ball drop and the well wishes for a wonderful 2017. The ICF also was inundated with holiday cards once again from the local postal carriers as they delivered over 1,000 cards to the residents at ARC and JCDC, an all-time high. The ICF also said Godspeed to long time employee who retired after a seasoned tenure at ARC, his one of a kind humor and vast knowledge will definitely be missed.

## **Agency Resources**

Twelve Deepwood Special Olympic swimmers competed at the State's Aquatic Meet held at the Ohio State University on December 3<sup>rd</sup> and 4<sup>th</sup> and won many ribbons and awards.

Willoughby Book Worms completed C.S. Lewis' book The Lion, the Witch and the Wardrobe. The group is currently reading Jerry Spinelli's book, Maniac Magee.

The Willoughby Advocacy Committee members continue to volunteer at Old South Church's food pantry.

The recreation brochure activities for January included cooking classes, a Lake Erie Monsters' hockey game, attending WWE Monday Night Raw, movie nights, karaoke and bingo. Other recreational activities included therapeutic horseback riding, attending lunch at the senior centers, work-out sessions at the Special Olympics Training Center, craft groups and practices for Special Olympic Winter Games.

## **Waiver News**

In December 2016, the Lake County Board of DD hosted a Provider Network meeting that was well attended, especially considering the weather. The group engaged in some general discussion regarding DODD updates including the delay of implementation of the new Rules for Adult Day Array services and Money Management services which is now scheduled for April 1, 2017, as well as, a pilot provider search site that is also delayed in launching. These issues led into a productive discussion regarding opportunities for the County Board and Providers to form workgroups to address some of the issues and changes related to services being provided to individuals in Lake County. Among those workgroup opportunities, four were developed with interest being expressed for each of the areas:

- Gold Star Provider Standards – to be led by Ann Mahler, Director of Community Outreach
- Adult Day Array Services/HCBS Settings Rule – to be led by Michael Null, SSA Asst. Director
- Employment Network – to be led by Bob Fratino, CES Director
- Provider Capacity – to be led by Ann Mahler, Director of Community Outreach

The Provider Network group anticipates that each of the workgroups will schedule to meet separately throughout the year to work on the above issues. Quarterly, there will be a Provider Network meeting, at which time among other things, each of the workgroups will review their progress with the group as a whole. Meeting minutes for the overall Provider Network meetings and each of the Workgroups will be posted on the County Board's new website in the Provider section.

The Provider Network meetings are scheduled for:

March 31, 2017	10-12pm
June 30, 2017	10-12pm
September 29, 2017	10-12pm
December 1, 2017	10-12pm

## **Staff Development/Training**

Broadmoor's Early Intervention staff will participate in Safety Training for Home Service Providers offered by the Crime Prevention Unit of the Mentor City Police Department.

All Preschool staff completed the “Step up To Quality” online training modules entitled, for Ohio’s Approach to Quality and Ohio’s Overview to Child Development. These training modules are state mandated for all Early Childhood Professionals. A passing grade for each module is counted as 5 Ohio Approved Training hours.