

**LAKE COUNTY BOARD OF DD/DEEPWOOD**

Regular Meeting 7:00 P.M.

Monday, February 27, 2017

Administration Building Conference Room

**AGENDA**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes:
  - a) Regular Lake County Board of DD/Deepwood Meeting Minutes – January 28, 2017
- 4) Committee Reports:
  - a) Financial Report, Donations, Volunteers  
Finance and Transportation Committee – February 27, 2017  
  
RESOLUTION #0217-11 - APPROVING PAYMENT OF BILLS,  
ACCEPTANCE OF DONATIONS AND PERSONNEL ACTIONS FOR  
JANUARY 2017
  - b) Personnel, Policy, Education and Health Committee – February 27, 2017
- 5) Correspondence
- 6) Superintendent's Report
- 7) Resolutions:
  - #0217-12 RECOGNIZING MARCH 2017 AS DEVELOPMENTAL  
DISABILITIES AWARENESS MONTH
  - #0217-13 APPROVING RENEWAL OF BOARD POLICY A-13a, RESPITE  
CARE
  - #0217-14 APPROVING RENEWAL OF BOARD POLICY A-13b, EMERGENCY/  
CRISIS RESPITE CARE
  - #0217-15 APPROVING RENEWAL OF BOARD POLICY A-33, CODE OF  
ETHICS FOR BOARD MEMBERS
  - #0217-16 APPROVING ADOPTION OF NEW BOARD POLICY A-42, CAREER  
PLANNING

- #0217-17      APPROVING RENEWAL OF BOARD POLICY B-6, VERIFICATION OF EMPLOYMENT
- #0217-18      APPROVING RENEWAL OF BOARD POLICY E-11, FALSE CLAIMS PREVENTION AND WHISTLEBLOWER PROTECTION
- #0217-19      APPROVING RENEWAL OF BOARD POLICY F-1, HEALTH, EXPOSURE CONTROL, SAFETY AND EMERGENCY EVACUATION
- #0217-20      REQUESTING APPROVAL TO ADVERTISE FOR PUBLIC BIDS FOR THE CONSTRUCTION OF OFFICE SPACE FOR SSA/CES IN VGC
- #0217-21      AWARDING CONTRACT TO SUPPORT FOR YOU, LLC., FOR HEISLEY RESPITE SERVICES TO COMMENCE APRIL 7, 2017

- 8) Public Comment
- 9) Executive Session
- 10) Other
- 11) Adjournment

## SUPERINTENDENT'S REPORT

A. February, 2017

### **Community Awareness/PR Opportunities/Collaborations**

On February 6<sup>th</sup>, CES/Deepwood Industries began its employment contract with Laketrans to clean their fleet of buses and vans. This job will initially employ 8 individuals working a 7am – 2 pm shift.

CES is in process of creating an Employment Network with other agency providers providing work services to individuals with disabilities. The intent of the network is to “pool” resources between our respective organizations to find the most qualified applicants for job openings

CES has met with staff from the Ashtabula County Board of DD to collaborate to find employment opportunities for individuals in the border cities of Geneva and Madison.

Representative from Opportunities for Ohioans with Disabilities (OOD) has been conducting the mandatory training related to Section 511 of the Workforce Innovation & Opportunities Act (WIOA) with CES individuals earning less than minimum wage.

On January 24<sup>th</sup>, the Sensory classroom at Broadmoor School experienced bowling at the Game of Mentor Bowling alley.

Director of Marketing worked with a local church to train 175 volunteers in 6 sessions for the Tim Tebow Foundation (TTF) Night to Shine event. TTF requires all Night to Shine volunteers to have training on how to work with individuals with disabilities so the event truly supports them and enriches their lives. The event will be attended by 125 individuals with disabilities 14-80 years of age from Ashtabula, Lake and Geauga counties. Director of Marketing supported the church through the planning process to ensure the evening is appropriate for all individuals attending. A sensory room will be available if needed and a respite room for caregivers to relax while the prom is going on. Attendees will get limo rides, professional photos, swag bags from TTF, red carpet photos and a crown or tiara.

Online Engagement committee worked to develop and launch the new lakebdd.org website with a mobile version that is easier to use.

Director of Marketing photographed several events and posted slideshows to the agency's YouTube channel including: the LEEP Science Fair, 4 Bobcat Basketball Games, and 3 program area Christmas parties. A slide show produced from submitted photos for Special Olympics Winter Games and a video from an Apple Creek film were posted to the YouTube Channel as well. Go to YouTube LCBDDDeepwood to see all of the videos and slide shows. News channels 8 and 19 covered the Special Olympics Dance Team.

Articles appeared in the News Herald for the Broadmoor Bobcats vs Madison and Lake Catholic, News Herald and Gazette for Special Olympics Dance team (Weekly Features as well as an article about the Gala), News Herald and Gazette for the Night to Shine and Gazette for Deepwood Foundation Art with a Heart.

Willoughby Branch continues to form many new and exciting partnerships in our community. We have recently added volunteering opportunities at Hannah's Home, ReStore It and Advent Food Pantry. We are extremely excited to be giving back to our community! National Pizza Day was deliciously celebrated by all participants at Broadening Abilities. Everyone got a free slice (or two) of pizza, compliments of Mama Roberto's.

### **Departmental Program Enhancements/Updates**

School Age and LEEP students are participating in their annual required Ohio Department of Education Alternate Assessments for Grades 3 – 8 and Grade 10 (OGT).

On February 1<sup>st</sup>, the LEEP students participated in their annual LEEP Science Fair in which Elfie Roman, Superintendent, and John Hamercheck, Lake County Commissioner, judged and distributed awards to each student.

### **Special Events**

The Broadmoor Bobcats played the following games: Wickliffe, South High Girls, Mentor Fire Department and Notre Dame.

Thank you to all the departments who participated in VGC's bake sale as over \$500 was raised.

To kick off the New Year, VGC began working on the festivities for the Chinese New Year; the year of the ROOSTER! The individuals made shakers, masks and enjoyed Chinese food and cookies. VGC gathered for a "Blues Meets Mulberry Street Luncheon", just a classy way of saying, we had pizza and listened to the sounds of jazz performed by Joe and Todd.

Last month, the Habilitation groups at VGC learned about China and their food and culture. This month, we are exploring the countries of Poland and Australia.

Willoughby Branch individuals and staff will be traveling to Mentor Ridge Junior High School to participate in a day of fun and games! We look forward to making many new friendships and memories.

January 24<sup>th</sup> was National Compliment Day. Broadening Abilities staff anonymously wrote notes on hearts to others and had the notes delivered. Anyone giving a compliment received chocolate. The moral of the story is *"you say something nice, you get something good back."*

Music, massage, swimming and arts and crafts were enjoyed by everyone throughout the month at Broadening Abilities. Popular themes were "I have a Dream", Valentine's Day, Football, and Carnation Flowers.

Broadening Abilities sold carnation flower bouquets for Valentine's Day. So many people were excited to have beautiful carnations to take home and give to their loved ones.

A Super Bowl Party Potluck was super fun with whistles and a variety of good soups and bread on February 3<sup>rd</sup> at Broadening Abilities.

At Broadening Abilities, Atlantic City was recreated by Tim. There was a fun game of roulette and individuals won prizes while enjoying the sounds of Tony Bennett.

As quick as January came is as fast as it rolled out the door making its way for the Groundhog and Cupid to enter the scene. The ICF has been hot with activities as always with ways to beat the cold and the Groundhog's prediction. JCDC is trying reverse psychology by incorporating ice cream socials in an attempt to heat things up.

Outings to the movies always help to beat the heat as well, as a mass outing for JCDC to Applebee's, karaoke and the Broadmoor Dance. The *Body and Soul* Dance was one of kind and got the residents heated up at VGC and the United Methodist Church kept things rocking throughout the month with live music and crafts.

### **Employment First Initiative Update**

Through 16 sessions over one and ½ months, 167 Willoughby Branch individuals recently completed the mandated WOIO training for all individuals who perform work under our 403© certification. We further explored our interests, preferences and community employment options.

### **Waiver News**

The Lake County Board of DD hosted Melissa Skaggs, President of Provider Resource Group on February 8, 2017. Melissa presented on, "Navigating the New DODD Waiver Billing Rules" with the primary focus being on the new Adult Day Array Rules anticipated to be effective April 1, 2017. The training was held at the Vocational VGC from 9:00am – 12:00pm and was made available to Adult Services staff, SSAs, and Private Providers.

To reinforce the above training, the SSA Department will be hosting an "Outcomes Challenge" at the VGC Brown room on March 3<sup>rd</sup> where we will review how outcomes fit into the ISP and service delivery while working together to learn how to create meaningful outcomes. This will be a fun and interactive session where small groups of SSAs and Providers together can review fictional scenarios and practice identifying and addressing barriers to employment for individuals while strengthening the core concept of the Team.

### **Staff Development/Training**

On January 20<sup>th</sup>, Broadmoor School's Early Intervention and Preschool staff participated in a child development training entitled, "Flip It" regarding transforming students' challenging behavior, which was provided by Christine Frey, Crossroads Early Childhood Mental Health Trainer.

On February 17<sup>th</sup>, Broadmoor School's Early Intervention and Preschool staff completed a child development training entitled, "Where the Boys Are" which provided research-based finding regarding the difference in the way boys and girls play and learn.