

**LAKE COUNTY BOARD OF DD/DEEPWOOD**

Regular Meeting 7:00 P.M.

Monday, April 24, 2017

Administration Building Conference Room

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes:
  - a) Regular Lake County Board of DD/Deepwood Meeting Minutes – March 20, 2017

- 4) Committee Reports:
  - a) Financial Report, Donations, Volunteers  
Finance and Transportation Committee – April 24, 2017

RESOLUTION #0417-28 - APPROVING PAYMENT OF BILLS,  
ACCEPTANCE OF DONATIONS AND PERSONNEL ACTIONS FOR  
MARCH 2017

- b) Personnel, Policy, Education and Health Committee – April 24, 2017

- 5) Correspondence

- 6) Superintendent's Report

- 7) Resolutions:

#0417-29      ADOPTING REVISION OF BOARD POLICY A-3, LAKE COUNTY  
BOARD OF DD/DEEPWOOD MISSION AND PHILOSOPHY

#0417-30      ADOPTING REVISION OF BOARD POLICY I-2, RECREATION  
EXPENSE FUND

- 8) **Public Comment**

- 9) **Executive Session**

- 10) Other

- 11) Adjournment

**SUPERINTENDENT'S REPORT**

**April, 2017**

**Community Awareness/PR Opportunities/Collaborations**

On Thursday March 2<sup>nd</sup>, Deepwood Industries and Laketrans co-hosted a Mentor and Eastern Lake County Chambers of Commerce Coffee Contacts. Over 70 chamber members attended this event that was held at the Laketrans office. Both Laketrans and Deepwood Industries representatives discussed the wonderful working relationship between our two organizations, and some of the CES workers that work at Laketrans were introduced to the Chamber members.

On Monday, March 13<sup>th</sup>, CES individual Mike H spoke before the Willoughby Rotary Club on his experiences with living with a disability as well as his experiences working independently in the community. Mike's presentation was very well received by the members, and Mike answered several questions posed to him.

On Tuesday, March 22<sup>nd</sup>, CES individual Ashley H had the opportunity to speak before the Painesville Rotary Club to discuss her experiences and hardships growing up with a disability and how she overcame those challenges. Ashley very eloquently explained to the membership how important and meaningful her community employment is, and she fielded many questions that were asked of her.

On Tuesday, March 28<sup>th</sup>, CES Career Development/Employment First Manager, Chris Trombley, conducted three "Sensitivity Training" seminars to select Laketrans employees. The intent of this training is to give insight to the Laketrans employees on how to interact with our CES workers that work alongside Laketrans employees.

April is Autism Awareness and Child Abuse Prevention Month.

On March 27, the Annual Broadmoor Bobcats vs. the Lake County Coaches game held at Mentor School raised \$2,734 in admissions and donations. The proceeds directly support the Adapted Physical Education Program at Broadmoor School. The LEEP Bake Sale made \$400 and the LEEP Art Sale raised \$22.

Mentor United Methodist Church provided 24 holiday baskets for Broadmoor students and their families. LEEP students volunteered in assisting with the distribution of the baskets.

Approximately 25 Willoughby Branch individuals travelled to Mentor Ridge Junior High to participate in crafts and games with Ridge's eighth grade classes. Much fun was had by all who participated!

Willoughby Branch held their first ever open house during work hours. Individuals, their parents, families and Providers were all invited to a \$5.00 Subway lunch and tour. We enjoyed tremendous participation and ordered over 350 subs. Thank you to all who attended.

Willoughby Branch held their annual "Chili Cook off" in honor of DD Awareness month. There were 22 participants, with all agency departments represented. Entries ranged from mild to "blow your socks off" heat intensity. Much fun was had by all and the top three entries were all prepared by Willoughby Branch staff. The event generated over \$400.00 in proceeds that was donated to the First Hope food pantry. Thank you to all who participated.

At VGC, students from Riverside High School came in for "Read Across America" and read Dr. Seuss books to the groups. The individuals at VGC attended an Aladdin's play put on by students of St. Mary's in Mentor.

The ICF had an amazing March that led to quite the April thus far. At the end of March, the ICF welcomed Tom Todd, "The One-Man Band" and it was a wonderful evening with music, dancing and family. The rock 'n roll went into the night as we were once again amazed by the talent and instruments that Tom Todd displayed. The rocking didn't stop there as the next week the gang packed up and went to the Great Lakes Mall to enjoy Deepwood Idol. There were numerous other events as residents at the Adult Residence Center and the Jacklitz Development Center attended the Chili Cook-off at Willoughby Branch, enjoyed corned beef lunches at VGC and Willoughby Branch, The Bobcats basketball game at Mentor High School, and the annual St. Patrick's Day party at ARC. Of course there were the regular trips to the movies, bowling and dinners out. In celebration of Read Across America Day and Dr. Seuss's Birthday, students from St. Gabriel's came to the ICF in early March and read to the residents.

Finally the annual Easter Egg dying and hunt commenced at JCDC where another beautiful Sunday led to a wonderful holiday.

In March the Director of Marketing provided 4 Positive Behavior Support training and DD Awareness in-services to a local rehabilitation center.

Director of Marketing and Imagine program hosted Leadership Lake County Signature program. The group viewed the informational video about adult services, listened to information about the agency in general and toured the Imagine Program.

Director of Marketing participated in the Hearts and Hands Community Day at the Great Lakes Mall. The agency table provided general information to the public as well as answering questions regarding programs and services for individuals with disabilities, volunteering and employment opportunities.

Approximately 70 individuals from Adult Services attended a special showing of St. Mary's Aladdin Jr. The middle school students did an outstanding job singing and dancing.

Cougar 93.7 Radio station aired a commercial about DD awareness month in the month of March. The Director of Marketing was on the air twice promoting events.

### **Departmental Program Enhancements/Updates**

On March 31, Broadmoor sponsored its Annual Sport Award Ceremony.

On April 21, the School Age and LEEP Programs held their Creative Arts Fair in the Broadmoor gym.

### **Special Events**

Broadmoor had the following special events: Riverside Show Choir, Muffins For Moms, Volunteer Recognition Reception and the Grotto Outdoor Picnic BBQ.

VGC began the month of March in style with celebration of DD awareness month: Individual creations come to LIGHT! All the individuals participated in creating their own special puzzle piece that expressed themselves. Each group designed their own posters to engage, enrich and empower themselves.

In honor of St. Patrick's Day, VGC hosted a corned beef fundraiser that had over 180 orders and raised over \$1,000 to use for fun activities. All the individuals participated in the fundraiser by decorating the thank you bags, made deliveries and packed side items. Thanks to all the departments, family members and friends who placed orders and we hope that you enjoyed your sandwich!

VGC individuals also enjoyed walk exercise, swimming, bowling, spa day and a St. Patrick's Day parade.

On top of all of our production demands, Willoughby Branch had a very fun filled DD Awareness Month. We had Super Bowl trivia, President's Day bingo, Read Across America, a St. Patty's Day party and parade and Idol recognition day, and finished it off with a spirited Mardi Gras party. Everyone enjoyed a great month in March!

### **Agency Resources**

The Broadmoor Autism Awareness Committee held two special events to develop awareness regarding Autism and as a fundraiser for educational materials and equipment for students with Autism. The Pennies War raised \$332.12 and the T-Shirt sale netted \$1,268.

### **Employment First Initiative Update**

Through the Employment First Partnership with The Ohio Department of Developmental Disabilities and Opportunities for Ohioans with Disabilities (OOD), CES individual Nick B, was offered an employment position with Walmart in Madison. OOD will continue to provide services for Nick for approximately 90 days of his initial employment.

All individuals enrolled at the Willoughby Branch have completed the mandated WOIO training and are in full compliance!

### **Waiver News**

As part of the annual plan that was approved in the January 28, 2017 Board meeting, all of the new (4) SSA positions and (1) new MIDD Service and Support Coordinator position are filled, with our most recent hires having attended Agency Orientation the week of 4/10/17.

The new SSA positions have been approved to address the following needs of the SSA Department and of the Agency:

- 2 FT caseload SSA positions to reduce the existing caseloads from an average of 40 to an average of 35. This reduction will allow for a necessary relief to the caseload SSAs as the responsibilities for the day to day administration of the HCBS Waivers have and continue to increase. Kierra McDade joins us from Frontline (Mental Health) Service and Katie Debly joins us from Lake County JFS Children Services.
- 2 FT SSA positions to address the significant number of Exit Waivers that have been allocated to Lake County, as well as, to address the function of Employment Navigation. SuAnn Gubanyar joins us from Geauga County Board of DD and Benjamin Enders joins us from Vocational Guidance Services.
- 1 FT MIDD Service and Support Coordinator position to assist with the gap in services for those individuals, both children and adults, who have both mental health and DD diagnoses. Kiley Ritt, who moved from a caseload SSA position to the MIDD Coordinator position, has

a significant amount of experience in both the Mental Health and Developmental Disabilities fields. Replacing Kiley's caseload position is Robyn Jenkins who joins us from Beacon Health.

As you can see, we have a very diverse group of individuals joining our SSA Team and we are all looking forward to their contributions. Please join us in welcoming our new staff as they begin to submerge themselves in their new responsibilities and roles within the county board.

### **Featured Success Stories**

In the month of March, CES individual, Bill M was offered permanent employment with RadAir. Before then, Bill was employed with RadAir as a custodial worker through an employment contract between Deepwood Industries and RadAir. Because of Bill's excellent performance, Bill was offered a position as a RadAir employee.

Congratulations to John U who was awarded the employee of the quarter award at the Willoughby Branch. John received this award for his continued strong work ethic and his ability to complete almost any job that is requested of him. John is a friend to all and an inspirational role model!